



BOARD MEETING
401 Penn Street
Reading, PA 19601
MINUTES
Tuesday, June 21, 2016

IN ATTENDANCE

Board members present: Robert Jefferson; Robert S. Natalini

Executive Committee members present: Angel Figueroa (CEO) (via telephone);
Barbara Wilkinson-Sykes (CFO) (via telephone)

Also present: Aurora Miller

Meeting was convened at 5:22 PM.

1. Opening Items

Dr. Natalini noted that a quorum was present.

Dr. Natalini noted that public notices were posted as required; Board is in compliance with the Sunshine Law.

There were no changes to the agenda.

2. Public Comment

There was one newspaper reporter present and no other visitor from the public.
There was no public comment.

3. Approval of Minutes

3.01 Minutes of May 24, 2016, meeting -- MOTION by Mr. Jefferson to approve the minutes; seconded by Dr. Natalini; passed unanimously by roll call vote of all members present.

3.02 Minutes of June 7, 2016, special meeting -- MOTION by Mr. Jefferson to approve the minutes; seconded by Dr. Natalini; passed unanimously by roll call vote of all members present.

3.03 Minutes of June 10, 2016, special meeting -- MOTION by Mr. Jefferson to approve the minutes; seconded by Dr. Natalini; passed unanimously by roll call vote of all members present.

4. Financial Report -- Barbara Wilkinson-Sykes

Ms. Wilkinson-Sykes presented the financial report. The following documents were reviewed and discussed.

Unaudited Statement of Financial Position for the period ending May 31, 2016

Unaudited Statement of Activities for the period ending May 31, 2016

Check and debit registers for the period ending May 31, 2016.

The Board then took the following action.

MOTION by Mr. Jefferson to adopt resolutions 4.01.01 through 4.01.04 as follows; seconded by Dr. Natalini:

4.01.01 To accept the Financial Report.

4.01.02 To approve the attached unaudited Statement of Financial Position for the period ending May 31, 2016.

4.01.03 To approve the attached unaudited Statement of Activities for the period ending May 31, 2016.

4.01.04 To approve the payments set forth in the attached check and debit registers.

Motion passed unanimously by roll call vote of all members present.

The Board next deliberated the budget proposed by the Executive Committee for the 2016-2017 fiscal year. As in all previous years it is a balanced budget. The Board members discussed the budget with the CEO and CFO and asked a number of questions. Major sources of revenue and expense were discussed line by line; in the case of expenses for professional services, the Executive Committee broke them down into further detail. The Executive Committee members provided satisfactory answers to the Board members' questions.

The Board then took the following action.

MOTION by Mr. Jefferson to adopt resolution 4.01.05 as follows; seconded by Dr. Natalini:

4.01.05 To approve the attached budget for the 2016-2017 fiscal year.

Motion passed unanimously by roll call vote of all members present.

5. Report of the ILCS Executive Committee

Mr. Figueroa reported that end-of-year activities were a success and that morale at the school at the close of the school year was high. He reported that 101 learners graduated on June 6 and that the school will be bringing back 81 employees for the coming school year, which constitutes a high employee retention rate.

6. Administrative/Operations/Legal

The Board then discussed and deliberated the proposed ESL Program Description and Philosophy. Dr. Natalini commended Donald R. Heinz, Learning Facilitator and ESL Program Specialist, and Jorie Simons, Director of Literacy and Teacher Effectiveness, for their work in creating the program description and philosophy, which he described as impressive.

The Board then discussed the IDEA [Individuals With Disabilities Act]-B611 Application for the 2016-2017 school year, pursuant to which the school applies for funding under the act and agrees to follow the applicable regulations.

The Board then discussed the School Improvement Plan due to be submitted to the Department of Education.

The Board then took the following action.

MOTION by Mr. Jefferson to adopt resolutions 6.01.01 through 6.01.03 as follows; seconded by Dr. Natalini:

6.01.01 To approve the attached ESL Program Description and Philosophy, dated June 2, 2016.

6.01.02 To approve the attached IDEA-B611 Application for 2016-2017 School Year, dated May 25, 2016.

6.01.03 To approve the attached School Improvement Plan, dated May 31, 2016.

Motion passed unanimously by roll call vote of all members present.

7-11 There were no agenda items pertaining to items 7 through 11.

12. Personnel

The Executive Committee presented for Board ratification the Collective Bargaining Agreement with the I-LEAD Education Association, the learning facilitators' collective bargaining unit, terms of which the Executive Committee had been authorized to negotiate. The Board discussed terms of the agreement. Dr. Natalini expressed gratitude to and commended the Executive Committee and the leadership of the I-LEAD Education Association for their work in reaching the agreement.

The Board then took the following action.

MOTION by Mr. Jefferson to adopt resolution 12.01.01 as follows; seconded by Dr. Natalini:

12.01.01 To ratify the attached Collective Bargaining Agreement with I-LEAD Education Association, dated June 14, 2016.

Motion passed unanimously by roll call vote of all members present.

The Executive Committee then presented for ratification and the Board discussed a Memorandum of Understanding with the I-LEAD Education Association providing for learning facilitators to be eligible to receive merit-based pay for the 2015-2016 school year.

The Board then took the following action.

MOTION by Mr. Jefferson to adopt resolution 12.01.02 as follows; seconded by Dr. Natalini:

12.02.02 To ratify the attached Memorandum of Understanding, dated June 13, 2016.

Motion passed unanimously by roll call vote of all members present.

At 6:03 p.m. the Board went into Executive Session to discuss the lease of real property.

The Executive Session ended at 6:09 p.m.

The open meeting resumed at 6:10 p.m.

13. Open Dialogue and New Business

There was no new business.

14. Adjournment

MOTION by Mr. Jefferson to adjourn the meeting; seconded by Dr. Natalini; passed unanimously by voice vote of all members present.

The meeting was adjourned at 6:11 p.m.

Respectfully submitted,

Dr. Robert S. Natalini, Chair