



401 Penn Street (Board Room)  
Reading, PA 19601

## **BOARD MEETING AGENDA**

Monday, October 24, 2016  
5:00 pm

### 1. Opening Items

- 1.01 Welcome
- 1.02 Compliance with Sunshine Law
- 1.03 Changes to the Agenda

### 2. Public Comment

2.01 Public Comment: Each person will have up three minutes to speak.

### 3. Approval of Minutes

3.01 Action to approve minutes of September 27, 2016, meeting.

### 4. Financial Report -- Barbara Wilkinson-Sykes

4.01 Action to approve items listed.

### 5. Report of the ILCS Executive Committee -- Angel Figueroa

### 6. Administrative/Operations/Legal

6.01 Action to approve items listed.

### 7. Facilities

7.01.01 Action to approve item listed.

Executive Session to discuss the terms and conditions of employment of certain specific current public employees.

8. Personnel

8.01.01 Action to approve item listed.

9. New Business

9.01.01 Action to approve item listed.

10. Adjournment

2016.10.24 Resolutions/Action Items

4. Financial

4.01.01 To accept the Financial Report.

4.01.02 To approve the attached unaudited Statement of Financial Position for the period ending September 30, 2016.

4.01.03 To approve the attached unaudited Statement of Activities for the period ending September 30, 2016.

4.01.04 To approve the payments set forth in the attached Check and Debit Registers.

6. Administrative/Operations/Legal

6.01.01 To ratify the attached Policies/Rates Agreement with All Hands Interpreting Services LLC, dated October 18, 2016.

6.01.02 To adopt the attached Parental Involvement Policy for the 2016-2017 school year.

6.01.03 To approve reimbursement of the Institute for Leadership Education, Advancement and Development, Inc., in the amount of \$7,965.00, for sums advanced for public relations functions.

7. Facilities

7.01.01 To approve the attached proposal for installation of a telephone system, dated October 20, 2016.

8. Personnel

8.01.01 To approve the elimination of the following positions: one (1) Mental Health Worker, one (1) Intervention Specialist, one (1) Mentor Coordinator, one (1) Security Guard, one (1) Custodian, one (1) vacant Math Learning Facilitator, one (1) vacant full time Staff Accountant, one (1) Lunch Aide.

8.01.02 To approve the creation and filling of the following position: one (1) part time Business Office/Executive Assistant.

8.01.03 To adopt the attached Executive Compensation and Benefits Policy, dated October 24, 2016.

8.01.04 To adopt the attached organization chart, dated October 24, 2016.

8.01.05 To approve merit-based bonus payments in the amount of \$2,000.00 each to the Guidance Counselor and the Director of Teacher Effectiveness and Literacy.

8.01.06 To approve modification of the salaries for the positions Chief Executive Officer and Chief Financial Officer.

## 9. New Business

9.01.01 To adopt the attached Descriptions and Functions of Committees of the Board of Trustees, dated October 24, 2016.

## 10. Adjournment