



401 Penn Street (Board Room)
Reading, PA 19601

BOARD MEETING AGENDA

Monday, March 27, 2017

5:00 pm

1. Opening Items

- 1.01 Welcome
- 1.02 Compliance with Sunshine Law
- 1.03 Changes to the Agenda

2. Public Comment

- 2.01 Public Comment: Each person will have up three minutes to speak.

3. Approval of Minutes

- 3.01 Action to approve minutes of February 27, 2017, meeting.

4. Financial Report -- Barbara Wilkinson-Sykes

- 4.01 Action to approve items listed.

5. Chief Executive Officer's Report -- Angel Figueroa

6. Administrative/Operations/Legal

- 6.01.01 Action to approve items listed.

7. Personnel

- 7.01.01 Action to approve items listed.

8. New Business

9. Adjournment

2017.03.27 Resolutions/Action Items

4. Financial

4.01.01 To accept the Financial Report.

4.01.02 To approve the attached unaudited Statement of Financial Position for the period ending February 28, 2017.

4.01.03 To approve the attached unaudited Statement of Activities for the period ending February 28, 2017.

4.01.04 To approve the payments set forth in the attached Check and Debit Registers for the period ending February 28, 2017.

4.01.05 To authorize the Chief Financial Officer to establish for the school a checking account with a financial institution, on which the Chief Financial Officer and Chief Executive Officer shall be authorized signers, the balance of which shall not exceed \$5,000.00.

6. Administrative/Operations/Legal

6.01.01 To authorize the Chief Executive Officer to execute the attached Proposal/Service Level Agreement, Financial and Information System Services with Berks County Intermediate Unit, dated February 6, 2017.

6.01.02 To authorize the Chief Executive Officer to execute the attached Contract Renewal with Chavous Consulting Services, LLC, dated March 13, 2017.

6.01.03 To authorize the Chief Financial Officer to execute the attached Letter of Intent with PenServ Plan Services, Inc., effective July 11, 2017.

7. Personnel

7.01.01 To change the title of the position Chief Executive Officer to Chief Executive/Operating Officer.

7.01.02 To change the title of the position Chief Financial Officer to Chief Financial/Administrative Officer.