



**BOARD MEETING**  
401 Penn Street  
Reading, PA 19601  
**MINUTES**  
**Monday, February 27, 2017**

**IN ATTENDANCE**

Board members present: Robert Jefferson; Anthony Montemurro (via telephone); Robert S. Natalini

Officers present: Angel Figueroa (CEO); Barbara Wilkinson-Sykes (CFO) (via telephone)

Other staff present: Aurora Miller

Meeting was convened at 5:00 PM.

**1. Opening Items**

Dr. Natalini noted that a quorum was present.

Dr. Natalini noted that public notices were posted as required; Board is in compliance with the Sunshine Law.

The following change to the agenda occurred: two items of new business were addressed.

**2. Public Comment**

No members of the public were present.

**3. Approval of Minutes**

3.01 Minutes of January 30, 2017, open meeting -- MOTION by Mr. Jefferson to approve the minutes; seconded by Mr. Montemurro; passed unanimously by roll call vote of all members present.

3.02 Minutes of January 30, 2017, executive session -- MOTION by Mr. Jefferson to approve the minutes; seconded by Mr. Montemurro; passed unanimously by roll call vote of all members present.

#### **4. Financial**

Ms. Wilkinson-Sykes presented the financial report. The following documents were reviewed and discussed.

Unaudited Statement of Financial Position for the period ending January 31, 2017.

Unaudited Statement of Activities for the period ending January 31, 2017.

Check and debit registers for the period ending January 31, 2017.

The Board then took the following action.

MOTION by Mr. Montemurro to adopt resolutions 4.01.01 through 4.01.04 as follows; seconded by Mr. Jefferson:

4.01.01 To accept the Financial Report.

4.01.02 To approve the attached unaudited Statement of Financial Position for the period ending January 31, 2017.

4.01.03 To approve the attached unaudited Statement of Activities for the period ending January 31, 2017.

4.01.04 To approve the payments set forth in the attached check and debit registers for the period ending January 31, 2017.

Motion passed unanimously by roll call vote of all members present.

#### **5. Report of the Chief Executive Officer**

Mr. Figueroa reported on current enrollment and retention, current recruitment activities and additional options, re-enrollment efforts and goals for the 2017-2018 school year, and past and scheduled town meetings he is conducting for school community members. Mr. Figueroa also informed the Board that commencement is scheduled for June 5, 2017, at 6:00 p.m. at the Doubletree Hotel, Reading.

At 5:28 p.m. the Board went into Executive Session to discuss matters involving the terms and conditions of employment of certain specific public employees and prospective public employees.

The Executive Session ended at 5:36 p.m.

The open meeting resumed at 5:37 p.m.

## **6. Personnel**

The Board then took the following action.

MOTION by Mr. Jefferson to adopt resolutions 6.01.01 and 6.01.04 as follows; seconded by Mr. Montemurro:

6.01.01 To approve modification of the hourly rate for the current Behavior Intervention Specialist to \$14.40 per hour.

6.01.02 To approve creation of a Behavior Intervention Specialist position, the rate for which shall be \$13.00 per hour.

6.01.03 To approve creation of a 10-hour per week temporary Parent Engagement Assistant position, the rate for which shall be \$10.00 per hour.

6.01.04 To approve creation of a Permanent Substitute Learning Facilitator position, the salary for which shall be \$34,000.00 per year.

Motion passed unanimously by roll call vote of all members present.

## **7. New Business**

Dr. Natalini reported on discussions he had had with a potential new member for the Board. After deliberation the other members endorsed his inquiring whether she would like to join.

Mr. Jefferson reported on discussions he had had with an organization whose mission is AIDS awareness, education, and prevention, and he suggested that the school's establishing a relationship with the organization would be beneficial to learners. After deliberation the other members endorsed his continuing the discussions with a view to potentially establishing a relationship with the organization.

## **8. Adjournment**

MOTION by Mr. Montemurro to adjourn the meeting; seconded by Mr. Jefferson; motion passed unanimously by voice vote of all members present.

The meeting was adjourned at 5:44 p.m.

Respectfully submitted,  
Dr. Robert S. Natalini, Chair

