



**BOARD MEETING**  
401 Penn Street  
Reading, PA 19601  
**MINUTES**  
**Tuesday, May 30, 2017**

**IN ATTENDANCE**

Board members present: Robert Jefferson; Anthony Montemurro (via telephone); Tania Dobronsky; Robert S. Natalini

Officers present: Angel Figueroa (CEO/COO); Barbara Wilkinson-Sykes (CFO/CAO)

Other staff present: Aurora Miller

Meeting was convened at 5:00 p.m.

**1. Opening Items**

Dr. Natalini noted that a quorum was present.

Dr. Natalini noted that public notices were posted as required; Board is in compliance with the Sunshine Law.

**2. Public Comment**

No members of the public were present.

**3. Approval of Minutes**

3.01.01 Minutes of April 24, 2017, open meeting -- MOTION by Mr. Jefferson to approve the minutes; seconded by Ms. Dobronsky; passed unanimously by roll call vote of all members present.

3.01.02 Minutes of April 24, 2017, executive session -- MOTION by Mr. Jefferson to approve the minutes; seconded by Ms. Dobronsky; passed unanimously by roll call vote of all members present.

#### **4. Financial**

Ms. Wilkinson-Sykes presented the financial report. The following documents were reviewed and discussed.

Unaudited Statement of Financial Position for the period ending April 30, 2017.

Unaudited Statement of Activities for the period ending April 30, 2017.

Check and debit registers for the period ending April 30, 2017.

The Board then took the following action.

MOTION by Mr. Jefferson to adopt resolutions 4.01.01 through 4.01.04 as follows; seconded by Ms. Dobronsky:

4.01.01 To accept the Financial Report.

4.01.02 To approve the attached unaudited Statement of Financial Position for the period ending April 30, 2017.

4.01.03 To approve the attached unaudited Statement of Activities for the period ending April 30, 2017.

4.01.04 To approve the payments set forth in the attached Check and Debit Registers for the period ending April 30, 2017.

Motion passed unanimously by roll call vote of all members present.

Ms. Wilkinson-Sykes then presented the current draft of the budget for the 2017-2018 fiscal year together with supporting materials, and the Board deliberated thereon. No action was taken. Final review and action on the budget will be on the agenda for the June 26, 2017, meeting.

#### **5. Report of the Chief Executive/Operating Officer**

Mr. Figueroa reported on the events of the final days of the school year. He noted that Keystone testing was completed during the previous two weeks and senior and underclass finals will take place during the upcoming, last two weeks of school. He spoke about the optimism among faculty and staff about the pending Charter School Appeal Board decision and reviewed the process. He reminded the Board that commencement is on Monday, June 5, at 6 pm and informed the Board that approximately 100 learners will be graduating. He related that the senior BBQ was a success and that the learners enjoyed the treat. He stated that June 8 is field day for learners and staff and June 9 is the last school day for learners. He concluded by informing the Board about the preparations in progress for summer school and the 2017-2018 school year.

## **6. Administrative/Operations/Legal**

The Board deliberated regarding the proposed academic calendar for the 2017-2018 school year. Ms. Wilkinson-Sykes highlighted that instructional days and time exceed required minimums. The Board also deliberated on the terms served by members and options in the event of an adverse decision by the state Charter School Appeals Board.

The Board then took the following action.

MOTION by Mr. Jefferson to adopt resolutions 6.01.01 through 6.01.05 as follows; seconded by Ms. Dobronsky:

6.01.01 To approve the attached academic calendar for the 2017-2018 school year, dated May 30, 2017.

6.01.02 To delete the first sentence of section 3.3 of the By-Laws and insert the following as the first sentence of the said section: Trustees shall serve until they resign or are removed from the Board.

6.01.03 To authorize the Chair to direct O'Donnell Associates to file an appeal in Pennsylvania Commonwealth Court in the event that the Charter School Appeals Board affirms the Reading School Board's decision denying the school's request to amend its charter and revoking the charter.

6.01.04 That in the event the Charter School Appeals Board affirms the Reading School Board's decision denying the school's request to amend its charter and revoking the charter, the administration shall immediately effect payment to the Institute for Leadership Education, Advancement and Development, Inc. (I-LEAD, Inc.) of \$362,371.00, such amount being equal to and constituting reimbursement for unamortized sums expended by I-LEAD, Inc., for improvements to the premises situated at 401 Penn Street, Reading, PA, for the school's exclusive benefit.

6.01.05 That in the event the Charter School Appeals Board affirms the Reading School Board's decision denying the school's request to amend its charter and revoking the charter, the administration shall immediately effect payment to I-LEAD, Inc., of \$265,647.00, such amount being equal to and constituting six (6) months rent under the lease agreement between the school and I-LEAD, Inc., pertaining to the premises situated at 401 Penn Street, Reading, PA.

Motion passed unanimously by roll call vote of all members present.

At 5:33 p.m. the Board went into Executive Session to discuss matters involving the terms and conditions of employment of certain specific and prospective public employees.

The Executive Session ended at 5:43 p.m.

The open meeting resumed at 5:44 p.m.

## **7. Personnel**

The Board then took the following action.

MOTION by Mr. Jefferson to adopt resolutions 7.01.01 through 7.01.04 as follows; seconded by Ms. Dobronsky:

7.01.01 To approve the creation of the full-time position Licensed Clinical Social Worker, the annual salary for which shall be \$80,000.00, and the hiring of Nancy Ronsvalle for the said position.

7.01.02 To establish the annual salary for the position Vice Principal, which shall be \$90,000.00.

7.01.03 To approve the attached schedule of severance payments, dated May 30, 2017, payment to be made in the event that the school terminates a listed employee's employment due to the cessation of educational operations.

7.01.04 To approve the attached schedule of payments for accrued paid time off, dated May 30, 2017, payment to be made in the event that the school terminates a listed employee's employment due to the cessation of educational operations.

Motion passed unanimously by roll call vote of all members present.

## **8. New Business**

A special meeting of the Board will be scheduled for June 13, 2017, at 12:50 p.m.

## **9. Adjournment**

MOTION by Mr. Jefferson to adjourn the meeting; seconded by Ms. Dobronsky; motion passed unanimously by voice vote of all members present.

The meeting was adjourned at 6:11 p.m.

Respectfully submitted,  
Robert S. Natalini, Chair