



BOARD MEETING
401 Penn Street
Reading, PA 19601
MINUTES
Monday, August 28, 2017

IN ATTENDANCE

Board members present: Robert Jefferson; Joseph Amprey; Anthony Montemurro; Robert S. Natalini

Officers present: Angel Figueroa (CEO/COO); Barbara Wilkinson-Sykes (CFO/CAO) (via telephone)

Other staff present: Aurora Miller

Meeting was convened at 5:00 p.m.

1. Opening Items

Dr. Natalini noted that a quorum was present.

Dr. Natalini noted that public notices were posted as required; Board is in compliance with the Sunshine Law.

2. Public Comment

No members of the public were present.

3. Approval of Minutes

3.01.01 Action to approve the minutes of the June 26, 2017, open meeting -- MOTION by Dr. Amprey to approve the minutes; seconded by Mr. Montemurro; passed unanimously by roll call vote of all members present.

3.01.02 Action to approve the minutes of the June 13, 2017, special meeting -- MOTION by Dr. Amprey to approve the minutes; seconded by Mr. Montemurro; passed unanimously by roll call vote of all members present.

4. Financial

Ms. Wilkinson-Sykes presented the financial report. The following documents were reviewed and discussed.

Unaudited Statement of Financial Position for the period ending June 30, 2017.

Unaudited Statement of Activities for the period ending June 30, 2017.

Check Registers for the periods ending June 30, 2017, and July 31, 2017.

Debit Register for the period ending June 30, 2017.

The Board then took the following action.

MOTION by Dr. Amprey to adopt resolutions 4.01.01 through 4.01.04 as follows; seconded by Mr. Montemurro:

4.01.01 To accept the Financial Report.

4.01.02 To approve the attached unaudited Statement of Financial Position for the period ending June 30, 2017.

4.01.03 To approve the attached unaudited Statement of Activities for the period ending June 30, 2017.

4.01.04 To approve the payments set forth in the attached Check Registers for the periods ending June 30, 2017, and July 31, 2017, and Debit Register for the period ending June 30, 2017.

Motion passed unanimously by roll call vote of all members present.

5. Report of the Chief Executive/Operating Officer

Mr. Figueroa reported to the Board about matters pertaining to and occurring during the early days of the school year, current enrollment, and ongoing recruiting efforts. He also discussed professional development training for staff during the week preceding the beginning of school.

6. Administrative/Operations/Legal

Dr. Natalini informed the Board that Ms. Dobronsky had resigned from the Board; she did so in order to become the school's business manager, pending Board approval.

The Board then took the following action.

MOTION by Dr. Amprey to adopt resolution 6.01.01 as follows; seconded by Mr. Montemurro:

6.01.01 To acknowledge the resignation of Tania Dobronsky from the Board of Trustees.

Motion passed unanimously by roll call vote of all members present.

The Board then deliberated regarding authorizing certain administrators to sign checks and make debit withdrawals from the school's bank accounts.

The Board then took the following action.

MOTION by Dr. Amprey to adopt resolution 6.01.02 as follows; seconded by Mr. Montemurro:

6.01.02 To authorize the Business Manager to sign checks drawn on the school's checking account and make withdrawals from the school's debit account on the same basis as the CEO/COO and CFO/CAO as previously authorized.

Motion passed unanimously by roll call vote of all members present.

The Board then deliberated regarding authorizing certain administrators to sign certain contracts.

The Board then took the following action.

MOTION by Dr. Amprey to adopt resolution 6.01.03 as follows; seconded by Mr. Montemurro:

6.01.03 To authorize the Director of Administration, CAO/Principal, and Business Manager, with prior approval from the CEO/COO or CFO/CAO in each instance, to sign contracts on the same basis as the CEO/COO and CFO/CAO as previously authorized.

Motion passed unanimously by roll call vote of all members present.

The Board then deliberated regarding certain contracts with various vendors.

The Board then took the following action.

MOTION by Dr. Amprey to adopt resolution 6.01.04 as follows; seconded by Mr. Montemurro:

6.01.04 To approve the renewal of the following agreements, copies attached, pursuant to their terms:

1. Letter Agreement With Kaleidoscope Education Solutions, dated January 12, 2015.
2. Staffing Agreement With General Healthcare Resources, LLC, effective September 26, 2012.
3. Client Agreement With Delta-T Group, Inc., dated September 4, 2012.

Motion passed unanimously by roll call vote of all members present.

The Board then deliberated regarding certain contracts with various vendors. The Board determined to require amendment of the proposed Agreement with Intelligent Education, LLC, to add the following term regarding the compensation to be paid: "Said compensation shall not exceed \$31,680.00 during the term of this agreement."

The Board then took the following action.

MOTION by Dr. Amprey to adopt resolution 6.01.05 as follows; seconded by Mr. Montemurro:

6.01.05 To approve the following agreements, copies attached, and authorize the CEO/COO or his designee to execute them as necessary:

1. Contract with Flavors Cafe, LLC to Purchase Pre-Plated Meals, July 1, 2017 to June 30, 2018, dated August 17, 2017.
2. Agreement with Chavous Consulting, LLC, for Performance of Consulting Services, dated July 24, 2017.
3. Transportation Plan Between I-LEAD Charter School and Berks County Children and Youth Agency
4. Agreement with Richard J. Caron Foundation
5. Agreement with Intelligent Education, LLC, proposed August 24, 2017, as amended.

Motion passed unanimously by roll call vote of all members present.

The Board then deliberated regarding the school's policy relating to business-related travel by employees and volunteers.

The Board then took the following action.

MOTION by Dr. Amprey to adopt resolution 6.02 as follows; seconded by Mr. Montemurro:

6.02 To adopt the attached Travel Policy, dated August 28, 2017.

Motion passed unanimously by roll call vote of all members present.

At 6:05 p.m. the Board went into Executive Session to discuss the terms and conditions of employment of certain public employees and prospective public employees.

The Executive Session ended at 6:12 p.m.

The open meeting resumed at 6:13 p.m.

7. Personnel

The Board then took the following actions.

MOTION by Dr. Amprey to adopt resolution 7.01.01 as follows; seconded by Mr. Montemurro:

7.01.01 To approve offering the position of Chief Academic Officer/Principal to Dr. Angelo Romaniello at an annual salary of \$120,000, effective September 4, 2017.

Motion passed unanimously by roll call vote of all members present.

MOTION by Dr. Amprey to adopt resolutions 7.01.02 through 7.01.06 as follows; seconded by Mr. Montemurro:

7.01.02 To approve the hiring of Tania Dobronsky as Business Manager at an annual salary of \$65,000.

7.01.03 To approve the hiring of Shawn Hazim as School Counselor at an annual salary of \$48,000.

7.01.04 To approve the hiring of Shanna Bossler as Substitute Learning Facilitator at an annual salary of \$34,000.

7.01.05 To approve the hiring of Francis Camara as Intervention Specialist at a hourly rate of \$14.00.

7.01.06 To approve the transfer of Chris Giddens from Intervention Specialist to Registrar/PIMS Administrator at an annual salary of \$35,700.

Motion passed unanimously by roll call vote of all members present.

8. Adjournment

MOTION by Dr. Amprey to adjourn the meeting; seconded by Montemurro; motion passed unanimously by voice vote of all members present.

The meeting was adjourned at 6:30 p.m.

Respectfully submitted,
Dr. Joseph Amprey, Secretary